

Managing the Transition to Further or Higher Education Settings: A task list for students and parents

- Task 1:** ask about academic and pastoral support, advocates and key 'go to' people within the college.
- Task 2:** make a list of health / counselling contact details, location, appointment / waiting lists, costs that are available through the college.
- Task 3:** ask about specialised supports for students with high needs such as mental health and medical conditions, autistic spectrum conditions etc.
- Task 4:** identify the student-to-student support system; find out the names of Student Union officers responsible for student welfare and locate their office on campus.
- Task 5:** contact the Disability Support Service and arrange to register with them before college begins.
- Task 6:** contact the Disability Support Service and ask for a needs assessment appointment as soon as possible.
- Task 7:** agree who will attend the Needs Assessment and arrange this with the Disability Support Service in advance. Take a copy of your IEP, EHC or other transition document.
- Task 8:** think about the supports you are going to need as they relate to your course, and not how they relate to support in school.
- Task 9:** remember your student responsibilities:
 1. Attend a registration / needs assessment appointment.
 2. Check email account regularly for messages/updates.
 3. Let services know immediately if your circumstances change.
 4. Request exam accommodations by the official deadline.
 5. Communicate with authorities directly and not through a third party.
- Task 10:** talk to your student regularly and point them towards supports in college.